



TENDER NOTICE NO.H&AI/001/2019
DATED 10-07-2019

Sealed financial bids are invited from pre qualified/non pre-qualified GST/NTN registered firms/Suppliers having own Office Phone/Fax number (if found contrary the tender will be rejected) preferably based at Multan for unit wise rates of following items on the below mentioned terms and conditions:-

Sr.#	Items	Specification	QTY
1	Personal Computer	Core i7 8 th Generation	06
2	Printer	HP4in1+HP 203dw or equivalent	1+5
3	Scanner	HP pro 3000 or equivalent	01
4	UPS	APC BX650 VA or equivalent	06
5	Software's: ➤ Windows 10 ➤ MS Office 2016 ➤ Anti-Virus	Pro 64-bit Home Edition Norton for 10 Devices Or equivalent	06

TERMS AND CONDITIONS

1. Quotations shall be accepted only on Tender Document to be collected from our Office on Payment of Rs.1,000/- Cash as Tender Fee (Non Refundable).
2. Security amount must be deposited equal to 5% of the approximate value of the tender in form of "Cash Payment" or "Call Deposit receipts" in favor of State Life Insurance Corporation of Pakistan Multan Zone which will be refunded to the un-successful parties on the spot and the refundable cash payment or CDR will be detained of the successful parties till the completion of Tender. No tender will be acceptable without earnest money.
3. The rates should be valid for 31-12-2019. Tender closing date 30-07-2019 at 03:00 pm. Tender opening date 30-07-2019 at 03:30 pm.
4. On finding sub standard quality as and when noticed during process, the deposit security may be forfeited in favor of the Corporation.

5. The Firm/Suppliers in question will be bound to supply the required items as whole consignment within 10 days from the issuance date of supply order.
6. The bidders will attach their respective copies of NTN and Sales Tax Certificates. Order will be placed to bidders on lowest item rates.
7. Sealed Tenders duly completed in all respects must be reached to the undersigned by Courier Service/by post/by hand during office hours i.e. 09:00 am to 05:30 pm (sharp) except Saturday and Sunday till the closing date / time as mentioned above.
8. All Taxes will be deducted as per Government Rule.
9. The Corporation reserves the rights to cancel/reject any one or all the Tenders in accordance with rule (33) of Public Procurement Regulations.
10. The firm has to submit an affidavit being not black listed, from any department.
11. Total payment will be made after the completion of job.
12. Local Parties will be preferred.

For further details the undersigned may be contacted during working hours in person or telephonically on phone No. 061- 9200678.

(MAZHAR HASSAN)
Manager
Personnel & General Services Department
Multan Zone